



## 2019 NW Public Service Career Fairs in Seattle and Portland

### Student Registration NOW OPEN!

#### FAIR DATES - LOCATIONS - COST

**Seattle Career Fair:** Friday, February 1, 2019 in [LeRoux Center, Student Center](#) at Seattle University

**Portland Career Fair:** Saturday, February 2, 2019 in [Templeton Center](#) at Lewis & Clark College

**Cost:** \$15 for one fair / \$25 for both fairs

#### IMPORTANT DEADLINES

**November 5, 2018:** Student **Eventbrite** Registration opens.

**January 11, 2019:** Student **Eventbrite** Registration closes for students planning to apply for job postings.

**\*NOTE:** *If you plan to apply for positions with employers who are interviewing at the fair or are collecting application materials, you must be registered via Eventbrite by this date.*

**January 15, 2019 @ Noon:** Student Application Deadline for submitting materials to specific job postings.

**January 16, 2019:** Student **Eventbrite** Registration re-opens for students only planning to attend Table Talk.

#### REGISTRATION INSTRUCTIONS

Registration is a **multiple-step process**.

***Your second step(s) will be determined by the fair you are attending and the school you attend.***

- The Seattle Fair will manage applications through [Simplicity](#)
- The Portland Fair will manage applications through [Career Connect](#)

#### **Step One (ALL STUDENTS/FAIRS):**

Click on the FAIR(s) below that you plan to attend.

Follow the link and submit your initial registration (**use your school email**) and payment.

[Seattle Fair](#)  
[Portland Fair](#)  
[Both Fairs](#)

[Continue to Step Two on the Next Page]



**Step Two for the SEATTLE FAIR:**

**Step two for students attending law schools other than Seattle University:**

1. Go to the [SU School of Law Symplicity website](#).
2. Select the 'Sign Up' button and sign up for an account. Required fields are: Name; Email (you must use your school email address only); Graduation date; Year in school (select from the NW Consortium student list); Practice area(s); work authorization; and privacy notifications.
3. Within 48 hours, you will receive confirmation that your registration has been accepted, and you will be prompted to log in to the system. To view participating employers and to submit applications for interviews, log in to [Symplicity](#), select the OCI tab, and from the drop down menu select "2019 Seattle NW Public Service Career Fair."

**Step two for Seattle University School of Law students:**

1. To view participating employers and to submit applications for interviews, log in to [Symplicity](#), select the OCI tab, and from the dropdown menu select "2019 Seattle NW Public Service Career Fair".

**Step Two for the PORTLAND FAIR:**

**Step two for students attending law schools other than Lewis & Clark Law School:**

1. Once you register through Eventbrite, you will receive a confirmation email.
2. Reply to the confirmation email to Carra Sahler at [pifair@lclark.edu](mailto:pifair@lclark.edu).
3. Within 48 hours, you will receive confirmation that your registration has been accepted and you will be prompted to create an account in [Career Connect](#). Once you have created an account in [Career Connect](#), you will be able to view participating employers and to submit applications for interviews.

**Step two for Lewis & Clark Law School students:**

1. Once you register through Eventbrite, you will receive a confirmation email.
2. Reply to the confirmation email to Carra Sahler at [pifair@lclark.edu](mailto:pifair@lclark.edu).
3. Within 48 hours, you will receive confirmation that your registration has been accepted. To view participating employers and to submit applications for interviews, log in to [Career Connect](#) and select the OCI tab.

**Step two for attending BOTH FAIRS:**

**Seattle Fair:**

**Step two for students attending law schools other than Seattle University:**

1. Go to the [SU School of Law Symplicity website](#).  
[Continue to the next page]



2. Select the 'Sign Up' button and sign up for an account. Required fields are: Name; Email (you must use your school email address only); Graduation date; Year in school (select from the NW Consortium student list); Practice area(s); work authorization; and privacy notifications.
3. Within 48 hours, you will receive confirmation that your registration has been accepted, and you will be prompted to log in to the system. To view participating employers and to submit applications for interviews, log in to [Simplicity](#), select the OCI tab, and from the drop down menu select "2019 Seattle NW Public Service Career Fair."

**Step two for Seattle University School of Law students:**

1. To view participating employers and to submit applications for interviews, log in to [Simplicity](#), select the OCI tab, and from the dropdown menu select "2019 Seattle NW Public Service Career Fair".

**Portland Fair:**

**Step two for students attending law schools other than Lewis & Clark Law School:**

1. Once you register through Eventbrite, you will receive a confirmation email.
2. Reply to the confirmation email to Carra Sahler at [pifair@lclark.edu](mailto:pifair@lclark.edu).
3. Within 48 hours, you will receive confirmation that your registration has been accepted and you will be prompted to create an account in [Career Connect](#). Once you have created an account in [Career Connect](#), you will be able to view participating employers and to submit applications for interviews.

**Step two for Lewis & Clark Law School students:**

1. Once you register through Eventbrite, you will receive a confirmation email.
2. Reply to the confirmation email to Carra Sahler at [pifair@lclark.edu](mailto:pifair@lclark.edu).
3. Within 48 hours, you will receive confirmation that your registration has been accepted. To view participating employers and to submit applications for interviews, log in to [Career Connect](#) and select the OCI tab.

***New employers may register until mid-December, so check Simplicity/Career Connect for updates!***

Additional information about each fair can be found at the [NW Public Service Career Fair](#) webpage.

If you have questions or would like assistance with registration, please contact:

- Matt Etter at [etterm@seattleu.edu](mailto:etterm@seattleu.edu) for the Seattle Fair
- Carra Sahler at [sahler@lclark.edu](mailto:sahler@lclark.edu) for the Portland Fair